

R S SOFTWARE (INDIA) LIMITED

(CIN: L72200WB1987PLC043375)

Corporate Office : "FMC Fortuna", 1st Floor, A-2,
234/3A, A.J.C. Bose Road, Kolkata - 700 020

Phone Nos.: 033 22876254 / 6255 / 5746; FAX No.: 033 22876256

Company's website: www.rssoftware.com**ANNUAL GENERAL MEETING NOTICE**

NOTICE is hereby given that the Thirty Second Annual General Meeting of the Members of the Company will be held on Tuesday, 11th August 2020 at 11:30 through **Video Conferencing / Other Audio Visual Means (OAVM)** in compliance with the applicable provisions of the Companies Act, 2013 read with General Circular 14/2020, dated April 8, 2020, General Circular No. 17/2020 dated April 13, 2020 and General Circular No. 20/2020 dated May 5, 2020 to transact the business contained in the Notice including the adoption of Annual Accounts for the Financial Year ended March 31, 2020. The Register of Members and Share Transfer Books of the Company will remain closed from 5th August 2020 to 11th August 2020 (both days inclusive).

The notice convening the Annual General Meeting, 2020 will available on Company's website **www.rssoftware.com** and on the websites of Stock Exchanges on which shares of Company are listed.

Members who have not registered their email addresses are requested to up-date the same either with the respective DP, for shareholders who are holding shares in dematerialized form or with the Registrars and Share Transfer Agents of the Company, for shareholders who are holding shares in physical form by submitting the details of e-mail address mentioning the registered Folio No. & Name at their e-mail id: **rta@cbmsl.com**.

Members can submit their bank mandate and Bank Account details duly filled up and signed the requisite NECs update Form to the Registrars & Share Transfers Agents of the Company at their e-mail id: **rta@cbmsl.com**.

For the process and manner of e-voting, Members may go through the instructions mentioned in the AGM Notice or visit CDSL's website **<https://www.evotingindia.com>** and in case of queries email to **helpdesk.evoting@cdslindia.com**. The members may further refer to the Frequently Asked Questions (FAQs) and e-voting user manual for shareholders at the Download Section at the said website. In case of any queries or issues regarding e-voting, Members may please contact Mr. Rakesh Dalvi of CDSL at the aforesaid e-mail id or at Phone No. 022-23058542 or to Mr Sujit Sengupta, Compliance Officer, CB Management Services (P) Ltd., P-22 Bondel Road, Kolkata - 700019, Phone - 033 40116700; e-mail : **senguptask@cbmsl.com**.

Members who are holding shares in physical form or who have not registered their email addresses with the company can cast their vote through remote e-voting or through the e-voting system during the meeting as per the procedure stated in the Notes to the Notice convening AGM.

Kolkata
July 13, 2020By, Order of the Board
Vijendra Surana
CFO & Company Secretary